

## **NORTHWEST FOLKLIFE PARTICIPANTS' CODE OF CONDUCT**



Thank you for participating in Movin Around the World, presented by Northwest Folklife. We believe everyone involved in Northwest Folklife events, both virtual and in-person, including performers, volunteers, staff, and audience should experience our programs free from any harassment or threats. Please see the following code of conduct to help ensure that we maintain this safe space.

### **Verbal, Physical, Mental or Emotional Harassment**

Northwest Folklife expects civil and respectful treatment of all individuals working for or at, volunteering for or at, performing for or at, participating in, and attending NWFL programs and events, either virtual or in-person. Individuals participating in NWFL events should not harass or be harassed for any reason. The purpose of this policy is to ensure that the event is an inclusive, welcoming, and safe space that is free from threat and/or abuse – verbal, physical, mental or emotional. The conduct prohibited by this policy includes conduct in any form including but not limited to e-mail, voice mail, text messages, pictures, images, writings, words, gestures or actions. While it is not easy to define precisely what harassment is, it includes: slurs, epithets, threats, derogatory comments or visual depictions, unwelcome jokes and teasing.

Any NWFL participant who believes that this policy has been violated must report the situation immediately as per Reporting Instructions below in Harassment Reporting.

### **Sexual Harassment**

Sexual harassment will not be tolerated. While it is not always easy to define precisely sexual harassment is, it may include: unwelcome sexual advances, requests for sexual favors, and/or verbal or physical conduct of a sexual nature including, but not limited to, sexually-related drawings, pictures, jokes, teasing, e-mails, text messages, uninvited touching or other sexually-related comments. The conduct prohibited by this policy includes conduct in any form including but not limited to e-mail, voice mail, text messages, pictures, images, writings, words or gestures.

Those who violate this policy may not be invited to participate in future Northwest Folklife events. There will be no adverse action taken against participants who report violations of this policy in good faith or participate in the investigation of such violations.

Any NWFL participant who believes that this policy has been violated must report the situation immediately as per Reporting Instructions below.

### **How to Report Harassment Complaints**

Incidents or complaints of any type of harassment should be reported immediately to your stage manager or to the following staff member who has been designated to receive such complaints:

Reese Tanimura, Managing Director, at (206) 334-2435 or [reese@nwfolklife.org](mailto:reese@nwfolklife.org)

OR

Tony Icasiano, Accounting & Finance Manager, at (425) 922-8055 or [tony@nwfolklife.org](mailto:tony@nwfolklife.org)

**Thank you for ensuring a safe and welcoming experience for all!**