

**2010 NORTHWEST FOLKLIFE FESTIVAL - CRAFTS MARKETPLACE APPLICATION**  
**Please do not send money with this application**

Company \_\_\_\_\_

Contact person \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Day phone (\_\_\_\_) \_\_\_\_\_ Night phone (\_\_\_\_) \_\_\_\_\_ E-Mail \_\_\_\_\_

Web site address \_\_\_\_\_

Name to appear in Program and website - business or personal name (30 characters and spaces only – please count carefully)

Description of craft to appear in Program and website (30 characters and spaces only – please count carefully)

CRAFT CATEGORY - Check all relevant categories and sub-categories. Use line below to add requested descriptions.

- |  |  |  |   |
|--|--|--|---|
| <input type="checkbox"/> BODYCARE/SOAPS        | <input type="checkbox"/> FINE ART              | <input type="checkbox"/> LEATHER               | <input type="checkbox"/> POTTERY/CERAMICS |
| <input type="checkbox"/> DOLLS                 | <input type="checkbox"/> GLASS                 | <input type="checkbox"/> METAL – pls. describe | <input type="checkbox"/> Porcelain        |
| <input type="checkbox"/> FIBERS                | <input type="checkbox"/> JEWELRY               | _____  | <input type="checkbox"/> Stoneware        |
| <input type="checkbox"/> Accessories*          | <input type="checkbox"/> Beadwork              | <input type="checkbox"/> MISCELLANEOUS         | <input type="checkbox"/> Tiles            |
| <input type="checkbox"/> Basketry              | <input type="checkbox"/> Ceramic               | Please describe _____                          | <input type="checkbox"/> Other _____      |
| <input type="checkbox"/> Clothing – Adult      | <input type="checkbox"/> Glass                 | _____  | <input type="checkbox"/> WOOD             |
| <input type="checkbox"/> Clothing – Children’s | <input type="checkbox"/> Metal                 | _____  | <input type="checkbox"/> Accessories      |
| <input type="checkbox"/> Hats*                 | <input type="checkbox"/> Other - pls. describe | <input type="checkbox"/> PAPER                 | <input type="checkbox"/> Furniture        |
| <input type="checkbox"/> Hmong Needlework      | _____  | <input type="checkbox"/> PHOTOGRAPHY           | <input type="checkbox"/> Toys             |
| <input type="checkbox"/> Other (desc. below)*  |  |  | <input type="checkbox"/> Other _____      |
| <input type="checkbox"/> Weaving*              |  |  |   |

\*Please describe briefly, if possible: i.e., silk, batik, woven, patchwork, handbags, scarves, blankets, sculpture, etc.  
 Descriptions: \_\_\_\_\_

**FEES – all booths are 10’x10’**

<b>Area</b>	<b>Fees</b>
<i>Crafts Walkway &amp; Fountain Area</i>	\$352 plus 15% commission on sales over \$700.
<i>Living Green Courtyard*</i>	\$250 plus 15% commission on sales over \$700.
<i>Founders Court</i>	\$291 plus 15% commission on sales over \$700.
<i>Founders Court East**</i>	\$250 plus 15% commission on sales over \$700.
<i>*Only “green” businesses are eligible</i>	
<i>**Founders Court East booths are located along the west exterior wall of the Exhibition Hall.</i>	
<i>Corner Spaces</i>	Additional charge of \$40 for corner spaces.

**LOCATIONS - (number your preferences, 1<sup>st</sup>, 2<sup>nd</sup> and 3<sup>rd</sup>) – All locations run Friday through Monday**

- |   |   |
|---|---|
| <input type="checkbox"/> Crafts Walkway         | _____ I would like to be considered for a corner space for an additional \$40. (We will honor as many corner requests as possible.) |
| <input type="checkbox"/> Crafts Fountain Area   |   |
| <input type="checkbox"/> Living Green Courtyard |   |
| <input type="checkbox"/> Founders Court         |   |
| <input type="checkbox"/> *Founders Court East   |   |
- \* (These booths are located on the west exterior wall of the Exhibition Hall.)

We will do our best to honor space requests. Please understand that this is not always possible

REQUIRED: City of Seattle Business License AND Washington State Business Registration Number (UBI)

Do you have a **City of Seattle Business License**?  YES If yes, give number: \_\_\_\_\_  
 NO If no, Northwest Folklife will issue a temporary license for the Festival at a cost of \$6/day. You will be billed \$24.

Do you have a **Washington State UBI Number**?  YES. If yes, give number: \_\_\_\_\_  
 NO. If no, we will send you instructions with your acceptance papers for obtaining one. A temporary UBI Number is free.

**INSURANCE:** Northwest Folklife does not require insurance coverage by the participating artists.

**CRAFT JURY – See cover letter for more details.**

**The jury takes place January 23, 2010 at Seattle Center.** All applicants whose products include soaps, body oils, or any item that incorporates fragrances must submit actual samples of their product for the jury on January 23. These can be mailed with your application or delivered from 9:00–10:00 am on January 23 to 158 Thomas St. #32, Seattle. Samples can be picked up from 12-12:30 pm on January 23 at the same location. Mailed samples will be returned by mail if sent with return postage.

**ALL OTHER APPLICATIONS WILL BE SCREENED BY IMAGE ONLY.** (Three images only). These images can be sent as digital images (preferred) by email (to [bruce@nwfolklife.org](mailto:bruce@nwfolklife.org)) or in CD, photograph or slide format.

Soaps, oils or fragrances <input type="checkbox"/> I will drop off my samples on Jan. 23 <input type="checkbox"/> I am mailing my samples with my application.
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All other applicants: I have enclosed three images by: <input type="checkbox"/> CD <input type="checkbox"/> slides <input type="checkbox"/> photos <input type="checkbox"/> I am sending images by email.
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**Fill out the Image Submission Information below.  
SEE MAILING & EMAIL INFORMATION AT END OF PAGE.**

### Image Submission Information

Please fill this form out if you are submitting images for the jury. **Be sure to mark your CD, slides or photos with YOUR LAST NAME OR BUSINESS NAME.** If you would like your images returned, you must enclose a self-addressed stamped envelope. All images accompanied by a self-addressed stamped envelope will be returned by late June. **IMPORTANT: Include images that represent your entire price range.**

**Image Description – be as descriptive (technique, materials, etc.) as possible or include an extra sheet with more descriptions. (Please number images to correspond with list below). INCLUDE PRODUCT PRICE ON THE RIGHT.**

Image #1 \_\_\_\_\_

Image #2 \_\_\_\_\_

Image #3 \_\_\_\_\_

What is the overall price range in your booth? \_\_\_\_\_

What is the price range of the majority of your items? \_\_\_\_\_

#### Good Faith Pledge

I will be selling only the items presented to the jury. All items presented for sale at the Northwest Folklife Festival are made by me and are not made by an assembly line process. I will not be represented by an agent at the Festival. No imports, consignment or farmed-out "piecework" items are represented among the items presented to the jury.

\_\_\_\_\_  
(Company/Organization name)

\_\_\_\_\_  
(Signature)

\_\_\_\_\_  
(Date)

**Questions?** Please call Bruce Sielaff at (206) 684-7346. **EMAIL ADDRESS:** [merchants@nwfolklife.org](mailto:merchants@nwfolklife.org)

**PLEASE NOTE:** MAILING ADDRESSES ARE DIFFERENT FOR U.S. POSTAL SERVICE (USPS), OR UPS AND FEDEX.

**APPLICATION, CD, Photos, Slides: Mail by USPS to Northwest Folklife, 305 Harrison St. Seattle, WA 98109.**

**SAMPLES FOR JURY: Send by USPS to the address above, or ship by UPS or FedEx (or hand-deliver) to Northwest Folklife, 158 Thomas St., #32, Seattle, WA 98109**

Applications must be postmarked by January 4, 2010 or hand-delivered to the offices of Northwest Folklife by 4:00 PM on January 4, 2010.